ELECTION POLL LIST,

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STATE OF NEW YORK,

PURSUANT TO

The Election Law, Chapter 680, Laws of 1893,

CONTAINING INSTRUCTIONS FOR BALLOT CLERKS AND POLL CLERKS.

The Hirst Election District,

OF THE

town of Dinning

Filed Now of 1884 Slubor Eol Clirk

Instructions for Ballot Clerks.

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- I. The Ballot Clerks are under the supervision of the Board of Inspectors.
- II. After the polls are opened the ballots are in the charge of the Ballot Clerks.
- III. All ballots must be kept in plain view within the pollingplace, and as near as possible to the place where the ballot-box is stationed.
- IV. A voter must first announce his name to the Ballot Clerks, and, in cities, his residence, and, if required by the Inspectors, he shall state if he is over or under twenty-one years of age; he is then subject to challenge, if he is found to be a qualified voter, the Ballot Clerks will deliver to the voter, unfolded, a set, one of each kind of ballots which shall have been furnished for use at the polling-place; each ballot must be delivered to the voter in such order that the numerical order of the numbers printed on the stubs of each set of ballots so delivered shall be the same as the order of the successive deliveries thereof to the voters, the set of ballots numbered one on the stubs being first delivered and so on, that is the thirty-third voter that receives ballots should receive a set of ballots each numbered thirty-three.

The Ballot Clerks shall not fold the official ballots for the voter, but they may instruct him how the ballot should be folded, and may illustrate the matter by folding the sample ballots in his presence. Sample ballots may be taken by voters into the booths and left there during the election. Whenever a set of ballots is delivered to the voter, his name and the number upon the stub of the ballots delivered to him must be announced to the Poll Clerks, and, in cities, his residence.

V. A spoiled (mutilated) ballot is one that, for instance, becomes torn or soiled or has any other distinguishing mark on the outside thereof; a voter is entitled to a new set of ballots if he spoils one or more of a set, and so on successively, not exceeding four full sets in all.

A ballot is also spoiled that, for any cause, is not voted and is returned to the Ballot Clerks, but a voter who has received a full set of ballots, and having refused to vote returns the set, is entitled to enter the guard rail to vote but once again, and not more than two sets of official ballots shall, on such account, be delivered to any voter. A ballot issued and returned must never be reissued, and must be canceled and carefully preserved.

The spoiling of one ballot of a set makes the set a spoiled set.

The entire old set must be returned to the Ballot Clerks, even though but one of the set be spoiled, before a new set can issue.

On a return of a spoiled set the Ballot Clerks will announce the name of the voter returning them and the printed number on the stubs of the ballots so returned to the Poll Clerks, who will note the fact on the poll-list opposite the name of the voter.

If a new set is issued, the Ballot Clerks will again announce to the Poll Clerks the voter's name and the number on the stubs of the new set delivered to him, who will cancel the ballot number entered opposite his name on the poll-list, by drawing a mark through it, leaving the number still legible, and add opposite the name of such voter, in the proper column, the printed number on the stubs of each additional set of ballots, and so on successively, not exceeding four times in all.

If a voter, after receiving his ballots, is challenged and is not allowed to vote, he must return all his ballots to the Ballot Clerk; so must a qualified voter who refuses to vote. Under no circumstances must any official ballots, spoiled or otherwise, be allowed to go out of the polling-place.

All returned ballots must be canceled by the Ballot Clerk on their return and the fact noted by the Poll Clerks on the poll-lists, opposite the name of the voter.

All stubs detached from any set of official ballots must be delivered to the Ballot Clerks.

VI. They shall, immediately upon the closing of the polls of each election, prepare and sign a written statement showing the number of full sets of official ballots delivered by them to voters, the number of such sets returned to them, the number of such sets not delivered by them to the voters, and the number of sets of detached stubs returned to them by the Inspectors; and shall inclose all such ballots so returned to them, all such ballots not delivered to voters, and all such detached stubs, in a sealed package and deliver it, together with such written statement, if in the city of Brooklyn to the Chairman of the Board of Canvassers, and if elsewhere to the Chairman of the Board of Inspectors.

VII. Ballot Clerks will make up their reports, with the assistance of the poll-lists, and if the Ballot Clerk fails to account fully and particularly for all official ballots placed in his charge he shall be deemed guilty of a misdemeanor.

VIII. An election officer who shall reveal to another person the name of any candidate for whom a voter has voted, or who shall communicate to another his opinion, belief or impression as to how or for whom a voter has voted, or who shall place a mark upon a ballot, or do any other act by which one ballot can be distinguished from another, shall be guilty of a misdemeanor.

IX. Ballot Clerks shall take the constitutional oath of office. Any person having charge of official ballots who shall destroy, conceal or suppress them, except as by law permitted, shall be guilty of a misdemeanor. Neglect or violation of an official duty is a misdemeanor.

Instructions for Poll Clerks.

I. When the Ballot Clerk delivers ballots to a voter the Poll Clerk shall enter the name of the voter in his poll-list in the column under the title "Names of Voters;" and in the appropriate column, the printed number upon the stubs of the ballots delivered to him. The names are entered in the alphabetical order of the first letter of the voter's surname, and in the order of the respective applications for ballots to the Ballot Clerks.

The first name entered is that of the voter who receives a set of ballots numbered one, and so on in order until the close of the polls, but each voter's name is written in that portion of the poll list, the letter of which is the first letter of his name.

II. In cities only, he must enter opposite the name of each person his residence by street and number, if it have a street number, and otherwise a brief description of the locality thereof.

III. If a set of ballots is returned to the Ballot Clerk for any cause, the Poll Clerk must make a note of the fact on the poll-list opposite the number of the returned set in the column headed "Remarks," and shall write the figure 1 in the column headed "Sets of Ballots Returned to Ballot Clerks not voted."

IV. If a new set is issued, the stub number opposite the voter's name is canceled on the poll-list by drawing a mark through it leaving the number still legible; and upon the delivery of each additional set of ballots by Ballot Clerks to the same voter, the Poll Clerks shall add opposite the name of such voter, in the proper column, the printed number on the stubs of such additional set of ballots.

V. Each Poll Clerk shall make a memorandum on the poll-list kept by him, of every instance of a voter receiving the assistance of another person in the voting booth, in the preparation of his ballot, stating the name of such voter, the substance, briefly, of the reasons for requiring such assistance as sworn to by the voter, and the name of the person rendering such assistance.

Each Poll Clerk shall designate upon his poll-list every person entered upon his list, who shall have been challenged and taken either of the oaths upon such challenge, by some appropriate mark

opposite the name of each such person.

As each voter offers his ballots to the Inspectors, each Poll Clerk shall report to the Inspector whether the number entered on the poll-list kept by him, as the number on the stubs of the ballots last delivered to such voter, is the same as the number on the stubs of the ballots so offered. As each voter votes, each Poll Clerk shall check the name of such voter on his poll-list, and if there be more than one ballot-box for the reception of votes cast, shall enter a check in each column headed to correspond to each ballot-box into which a ballot of such voter is deposited. Upon the close of the polls of the election, the Poll Clerks shall deliver such poll-lists to the chairman of the Board of Inspectors thereof.

VI. Poll Clerks must not deliver an official ballot to a voter.

VII. Neglect or violation of an official duty is a crime punishable by fine or imprisonment, or both.

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	NAMES OF VOTERS.	RESIDENCE OF VOTERS.
	(a)	(b)
(k) - (2)	А.	27 State Street.
(I) ×	В.	33 Dove Street.
√	C.	10 Jay Street.
1	D.	16 Hawk Street.
✓	E.	47 State Street.
√	· F.	West side Hawk St. bet. Jay & Dove
(l) ∠ ✓	G.	19 Dove St.
~	H.	319 Lark Street.
V	I.	230 Robin Street.

- (a.) Section 107, Chapter 680, Laws 1892.
- (b.) In cities only; Section 107, Chapter 680, Laws 1892.
- (c.) Section 107, Chapter 680, Laws 1892.
- (d.) Sections 106 and 107, Chapter 680, Laws 1892. Ballot clerk's record of returned ballots, which he has to report. (Sec. 106.)
- (f.) Section 13, Chapter 680, Laws 1892; Section 107, id.
- (g.) Section 105, Chapter 680, Laws 1892. To save ballot clerks keeping another book, and to enable them to make their report required by Section 106 of said act. (See note h.)
- (h.) Sections 105 and 106, Chapter 680, Laws 1892.

 A person who receives ballots may not be permitted to vote or he may refuse to vote. In either case, all his ballots must be returned to the ballot clerks. It serves to keep the poll-lists correct, and to explain why a particular numbered ballot was not voted after it was issued; this is not strictly a spoiled ballot

Number on Ballots.	Sets of Ballots Re- E turned to Ballot Clerk, Not Voted.	Reneral Ballot.	Constitutional Amendment, No. 1.	Constitutional Amendment, No. 2.	Revised Constitution	Egislative Apportionment.	(3) Canal Improvement.	MEMORANDA,	
		-							T.
210		\checkmark	√	√	√	\checkmark	√		L
211	I							Challenged; not registered, did not vote. (y)	(
217 -212-	I	V	√	\checkmark	v'	√	√·	Set No. 212 Spoiled; new set issued, No. 217. (d)	
212		V	V		·	V	·	2141 2-71 (6)	
213		√	√	√_	√	√	√		
214		√	√	\checkmark	√	√	√		E
220 - 215		V	V	√	V	V	√	Refused to vote on first appearance; second set issued to him, No, 220. (h)	F
216		V	√	V	V	√	√	Challenged, but took general oath. (i)	G
218		V	√	√	√	V	√	Disabled voter; Hesworn; John Doe aided. (j)	U
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219		\checkmark	✓	√	✓	√	√		-
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under Section 104, for it is not to be replaced, but still it is a spoiled ballot in the sense that it has been returned and cannot be reissued. The spoiling of one ballot of a set makes the set a spoiled set, and on the return of the entire set a new set issues and the new number is entered on the poll-list opposite the name of the voter. To a person who refuses or neglects to vote after entering the guard-rail but two sets of ballots can be delivered. Four sets to replace spoiled ballots can be issued.

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- (i.) Inspector's minute of persons challenged. Section 112, Chapter 680, Laws 1892. Poll clerk's entry of person challenged. Section 107, id.
- (j.) Poll clerk's record. Section 107, Chapter 680, Laws 1892.
- (k.) Section 107, Chapter 680, Laws 1892. Poll clerk's check for person voting and for ballots cast.
- (1.) Section 107, Chapter 680, Laws 1892. Poll clerk's designation opposite name of person challenged.

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	Number on B a llots.	Sets of Ballots Re- turned to Ballot Clerk, Not Voted.	General Ballot.	Constitutional Amendment, No. 1.	Constitutional Amendment, No. 2.	Revised Constitution.	Legislative Apportionment.	Canal Improvement.	MEMORANDA.	a
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General Ballot. Number NAMES OF VOTERS. RESIDENCE OF VOTERS. MEMORANDA. Kinard Rudolph fr Herry W George Will Van 86 Adam annifle Correlues Garelon Nicholas Coon John O Delas Teo W Sul aft tohn Rudolph Will H Carman enny Sinch Bailer Brees Two Hornbeck Charles Witheras Geo Edwards Ford. Graham E.E. Low W. J. alverson Isag Hamit ton 106 Norman Les lay Albert Vandoven Strank Laverfort

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